

OVERVIEW & SCRUTINY MANAGEMENT COMMISSION WORK PROGRAMME 2012/13

Reference	Subject/purpose	Methodology	Expected outcome	Review Body	Dates	Lead Officer(s)/ Service Area	Portfolio Holder(s)	Status: In Progress Completed	Comments
OSMC/11/104	Anti-Child Poverty Strategy	To monitor the strategy	Monitoring item	HSP	Start: On-going End: April 2012	Julia Waldman – 2815 Children and Young People	Cllr Irene Neill	In Progress	To report back...
OSMC/11/105	Dignity and Nutrition – Hospitals To review the Care Quality Commission report on Dignity and Nutrition - Hospitals	To survey and hold focus groups detailing information		HSP	Start: July 2011 End: October 2012	LINK, Age UK	Cllr Joe Mooney	In Progress	Consultation / survey to commence in July 2012. Update from LINKs.
OSMC/11/107	Update on the Health Service in West Berkshire	To update members on the changes to Health Service in West Berkshire	Monitoring item	HSP	Ongoing	Bev Searle - Director Joint Partnerships and Commissioning	Cllr Joe Mooney	In Progress	
OSMC/11/119	Continuing Healthcare (CHC) To examine the operation of the NHS CHC scheme in the NHS Berkshire West area	In meeting review		HSP	Start: Jan 2012 End: April 2012	Jan Evans – 2736 Adult Social Care	Councillor Joe Mooney	In Progress	Awaiting results
OSMC/12/122	Home Care To understand and critically appraise the systems and process in place for the provision of Home Care	TBD		HSP	Start: TBD End: TBD	Jan Evans – 2736 Adult Social Care	Councillor Joe Mooney	To be scheduled	Item incorporated at OSMC meeting of 21/02/12. Scope and ToR to be provided at the meeting of 17/04/12
OSMC/12/124	The effect of health service reorganisation on local provision and private finance initiatives (PFI).			HSP	Start: TBD End: TBD		Councillor Joe Mooney		
OSMC/12/133	PCT Quality Handover To examine the PCT's arrangements for the handover of its quality responsibilities to Care Commissioning Groups	In meeting review	Members satisfied with arrangements	HSP	Start: 4 Dec 2012 End: 4 Dec 2012	Sam Otrepec, PCT	Councillor Joe Mooney		Item incorporated at OSMC meeting of 2012-06-26
OSMC/09/02	Performance Report for Level One Indicators To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action.	In meeting review with information supplied by, and questioning of, lead officers.	Monitoring item	OSMC	Start: each Q End:	Jason Teal – 2102 Policy & Communication	Councillor Anthony Stansfeld	In Progress	Quarterly item. Q1 2012/13 to Sept meeting
OSMC/11/129	Housing Allocations policy To contribute to the development of a new policy	In meeting policy development supported by task group and individual Member activity.		OSMC	Feb-12	Mel Brain - 2403 Social Care Commissioning and Housing	Councillor Roger Croft	In Progress	- Added to work programme at the 10 January 2012 meeting, following a suggestion by Corporate Board - Following consultation exercise by Housing Service, expected to return to OSMC in early 2013
OSMC/12/123	Domestic Abuse To understand and critically appraise the systems and process in place for the management of domestic abuse in the District	TBD		OSMC	Start: Sept 2012 End:	Davy Pearson, Robin Rickard (TBC)	Councillor Anthony Stansfeld	To be scheduled	- Item incorporated at OSMC meeting of 21/02/12. Scope and ToR to be provided at the meeting of 17/04/12 - First meeting on 20/07/12; Series of meetings arranged during September including external stakeholders; Expected to conclude in Oct 2012

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OSMC/12/128	Youth Justice To review the outcomes being achieved following the changes made to police interventions with young people and the resultant drop in people entering the youth justice system.	In meeting review with information supplied by, and questioning of, lead officers.		OSMC	Start: Oct 2012 End: Oct 2012	Susan Powell, Robin Rickard	Councillor Anthony Stansfeld		- Item raised in response to performance reported at Q2 2011/12. See agenda and minutes of 21/02/12. - To be heard at OSMC in September 12
OSMC/12/130	Consultation The effectiveness of consultation undertaken by the Council	Task group review with information supplied by, and questioning of, lead officers and external partners.		OSMC	Start: TBD End: TBD	Jason Teal – 2102 Strategic Support	Councillor Anthony Stansfeld	To be scheduled	Item incorporated at OSMC meeting of 2012-04-17
OSMC/12/134	Housing and Homelessness To consider the factors contributing to an increase in homelessness.	In meeting review with representatives from Sovereign Housing and CAB		OSMC	Start: 31/07/12 End:	June Graves	Councillor Roger Croft	In Progress	- Item incorporated at OSMC meeting of 26/06/12. - Brought to meeting on 31/07/12 - Housing Service to lead on consultation activity; further scrutiny to take place in late 2012 - One day special scrutiny review arranged for 26 November 2012
OSMC/12/135	Annual target setting To examine the annual targets being set for 2013/14.	Task group working directly with PM officers	Annually recurring	OSMC	Start: September End:	Jason Teal – 2102 Strategic Support	Councillor Anthony Stansfeld	In Progress	Independent work, unsupported by scrutiny officers. Output directly into the following year's Council Plan.
OSMC/12/137	GCSE results To understand the current attainment levels in English and maths and the effect of previous measure taken to improve them.	In meeting review		OSMC	Start: 30/10/12 End:	Ian Pearson - 2729 Head of Education	Councillor Irene Neill	In Progress	Agreed at the meeting of 31 July 2012
OSMC/12/139	Schools and early years To contribute to the development of the strategy for managing school organisation that ensures there are sufficient school places and in the right locations to meet demand	In meeting review		OSMC	Start: 11/12/12 End: 11/12/12	Ian Pearson - 2729 Head of Education	Councillor Irene Neill	In Progress	Agreed at the meeting of 18 September 2012 - To be included on December agenda
OSMC/09/57	Revenue and capital budget reports To receive the latest period revenue and capital budget reports To consider any areas of concern.	Information supplied by, and questioning of, lead officer via in meeting review	Monitoring item	RMWG	Latest report to each meeting	Andy Walker – 2433 Finance	Councillor Alan Law	In Progress	May lead to areas for in depth review.
OSMC/09/63	Establishment Reports To receive the latest report on the changes to the Council's establishment.	Information supplied by, and questioning of, lead officer via in meeting review	Monitoring item	RMWG	Consider quarterly reports. Q1/3 summary rept. Full rept for Q2/4	Robert O'Reilly – 2358 Human Resources	Councillor Anthony Stansfeld	In Progress	May lead to areas for in depth review. Q1 - October. Q2 - Feb (post Jan Exec)

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OSMC/11/110	Energy Saving To review the Council's policies and procedures for Energy Saving.	In a meeting review the Council's procedures to Energy Saving		RMWG	Start: April 2014 End: April 2014	Adrian Slaughter	Councillor Hilary Cole	Complete	Completed in April 2012. Review to be undertaken in April 2014.
OSMC/11/111	Risk Register To scrutinise individual items on the Risk Register on an annual basis.	In meeting review and scrutinise individual items on Risk Register.	Monitoring item	RMWG	Start: 6 November 2012 End: 6 November 2012	Ian Priestley	Councillor Roger Croft	In Progress	Next request Nov 2012
OSMC/11/112	Medium Term Financial Strategy To review the role and format of the MTFS	In meeting review of the MTFS		RMWG	Start: 2 Oct 2012 End: 2 Oct 2012	Andy Walker	Councillor Alan Law	In Progress	Discussed by RMWG - 2/7/12. Item to cover the impact on the MTFS from the intro of the Local Gov Finance Bill in 13/14 and beyond as well as the potential impact of Bus Rate Reform.
OSMC/11/113	Procedures for Blue Badge Holder To review the operation of the new procedures, criteria and rules of use for Blue Badge holders following the introduction of them in January 2012.	In meeting review.		RMWG	Start: 5 Feb 2013 End: 5 Feb 2013	Mark Edwards	Councillor Keith Chopping	In Progress	Requested by RMWG on 26 July 2011
OSMC/12/121	Asset Management To understand and critically appraise the systems and process in place for the management of the Council's assets	In meeting review with information supplied by, and questioning of, lead officers.		RMWG	Start: July 2012 End: July 2012	John Ashworth	Councillor Keith Chopping	Complete	Considered in depth on 2/7/12. Possible return to a future meeting (Nov?) with consideration of process for Taceham House as an example and the 'Asset Challenge' methodology.
OSMC/12/132	School Academies To consider the impact of Local Authority maintained schools converting to academy status on the Council's finances.			RMWG	Start: 6 November 2012 End: 6 November 2012		Councillor Irene Neill	To be scheduled	Item incorporated at OSMC meeting of 2012-06-26
OSMC/12/138	Management of sickness absence due to stress <i>Paragraph 1 - information relating to an individual</i> <i>Paragraph 2 - information identifying an individual</i>	In meeting review.		RMWG	Start: 2 Oct 2012 End: 2 Oct 2012	Robert O'Reilly – 2358 Human Resources	Councillor Anthony Stansfeld		Requested by Chairman to link with Q1 Establishment Report item. Part II item.

Key:

OSMC Overview and Scrutiny Management Commission
 RMWG Resource Management Working Group
 HSP Health Scrutiny Panel